

COMMUNITY PLANNING COMMITTEE

Request to: MCC Finance and General Purpose Committee
Date: 22nd February 2010
Subject: CPC budget 2009/10
Unallocated balance The unallocated budget remaining for 2009/2010 is approximately £600

1. The residual Community Planning Committee budget remaining for 2009 – 2010 is £621.
 - 1.1. The budget for printing the various drafts of our Community Plan has been greatly reduced as it was anticipated that much of this printing can be undertaken in house.
2. Along with the new computer for the Clerk it was thought that the main MCC printer was coming to the end of its useful life and would need to be replaced. If this had been the case a colour version of that printer would have been proposed. However following an extensive overhaul it is now considered good for a few more years.
 - 2.1. The new computer in the 2010 Admin budget will free the clerk's existing PC which will replace the councillor's PC. This pc is now too slow to perform many functions efficiently and the printer attached to it is much too slow and too expensive on ink to be of much use in printing multiple copies of anything and certainly could not manage to print the various versions of the draft Community Plan report that will be req.
3. CPC's need is for a print capability that can handle colour, text, drawing maps and pictures with borderless printing and with a reasonable pages per minute rate
 - 3.1. A new printer is required to aid this function and the proposal is for the residual of the CPC 2009 budget to be vired from CPC to Admin and used to purchase a new medium speed full colour A3 printer.
 - 3.2. This would provide the medium speed A4 borderless printing hat CPC require and also A3 poster capability.
 - 3.3. This added capacity would mean that it could be used to produce A3 full colour posters for all MCC's other activities. These could include:
 - Information posters,
 - All posters for Navy Days,
 - Road safety, litter, dog mess and other general information posters needed.
 - The saving in external print costs would be considerable.
4. There are a number of printer's that would suit MCC's needs. Some examples are shown below. Either an HP laser printer or an Epsom inkjet printer will do the job. Each has slightly different performance characteristics and either would cost less than £600 ex vat.
 - 4.1. Any budget residual could be spent on additional ink stocks.
 - 4.2. The printers mentioned above have been evaluated but not individually priced as computer prices change daily.
5. **The Finance and general Purpose Committee is asked to approve the proposal to transfer the CPC budget residual to MCC Admin for the purpose of purchasing one of the above mentioned printers and a supply of printing ink.**

COMMUNITY PLANNING COMMITTEE



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